



April 9, 2014

**MEMORANDUM**

**TO:** Birmingham Metropolitan Planning Organization (MPO) Policy Committee

**FROM:** Honorable William Parker, Secretary /s/

**SUBJECT: Meeting Minutes  
April 9, 2014**

A regularly scheduled meeting of the Birmingham Metropolitan Planning Organization Policy Committee was held on Wednesday, April 9, 2014, 1:30 p.m., in the RPCGB, Juster Conference Room (Suite 310), Two Twentieth Street North, Birmingham, AL 35203.

**MEMBERS PRESENT**

Honorable Thomas Henderson, MPO Chairman, District 3, Jefferson County Municipalities  
Mr. Tim Westhoven, MPO Vice-Chairman, District 4, City of Hoover, Jefferson County  
Honorable Tommy Alexander, District 3, Jefferson County Municipalities  
Mr. Cletus Beard, District 6, St. Clair County  
Mr. Andre Bittas, District 1, City of Birmingham  
Honorable Jerry Brasseale, District 3, Jefferson County Municipalities  
Honorable Kenneth Coachman, District 3, Jefferson County Municipalities  
Ms. Lisa Cooper, District 1, City of Birmingham  
Mr. Greg Dawkins, District 1, City of Birmingham  
Mr. Fred Hawkins, District 1, City of Birmingham  
Mr. Harvey Henley, District, 2, Unincorporated Jefferson County  
Mr. Scott Holladay, District 5, Shelby County  
Honorable David Jones, District 6, St. Clair County  
Mr. Tom Magee, District 1, City of Birmingham  
Honorable Roger McCondichie, District 3, Jefferson County Municipalities  
Honorable Othell Phillips, District 3, Jefferson County Municipalities

**MEMBERS REPRESENTED BY PROXY**

Honorable Valerie Abbott, District 1, City of Birmingham  
Represented by Ms. Martha Espy

Honorable Delor Baumann, District 3, Jefferson County Municipalities  
Represented by Mr. Jim Byram

Ms. Joyce Brooks, BJCTA, Voting Representative  
Represented by Ms. Ann Dawson August

Mr. Brian Davis, ALDOT, 3<sup>rd</sup> Division Voting Representative  
Represented by Mr. Terry Sutton  
Honorable Marty Handlon, District 5, Shelby County- City of Alabaster  
Represented by Mr. George Henry  
Honorable Joe Knight, District 2, Jefferson County  
Represented by Mr. Zach Brooks  
Honorable Gene Melton, District 3, Jefferson County Municipalities  
Represented by Mr. E. Wayne Sullivan  
Honorable Lawrence Oden, District 3, Jefferson County Municipalities  
Represented by Ms. Carole Epstein  
Mr. Allen Pate, District 4, City of Hoover, Jefferson County  
Represented by Mr. Tim Westhoven  
Ms. Tracy Pate, District 2, Unincorporated Jefferson County  
Represented by Mr. Ken Boozer  
Mr. Joe Thomas, St. Clair County Public Transportation  
Represented by Honorable David Jones  
Honorable Alberto Zaragoza, District 3, Jefferson County Municipalities  
Represented by Mr. Conrad Garrison

**MEMBERS NOT PRESENT**

Honorable Lindsey Allison, District 5, Shelby County  
Honorable Allen Armstrong, District 7, Blount County  
Honorable William Bell, District 1, City of Birmingham  
Honorable Sandra Little Brown, District 2, Unincorporated Jefferson County  
Mr. Randy Cole, District 5, Shelby County  
Honorable Mark Hall, District 5, Shelby County  
Mr. Johnny Harris, ALDOT, 1<sup>st</sup> Division Voting Representative  
Mr. Walter Jackson, District 2, Unincorporated Jefferson County  
Mr. Rod Long, District 5, City of Hoover, Shelby County  
Honorable William Parker, Secretary, District 1, City of Birmingham  
Honorable Steve Parsons, District 3, Jefferson County Municipalities  
Honorable Kim Rafferty, District 1, City of Birmingham  
Honorable Gary Richardson, District 3, Jefferson County Municipalities  
Honorable Loxcil Tuck, District 3, Jefferson County Municipalities  
Honorable Gary Stricklin, Blount County Public Transportation  
Honorable Gary Waters, District 5, Shelby County  
Mr. Mark Bartlett, FHWA, Non-Voting Member  
Honorable Slade Blackwell, Non-Voting Representative  
Honorable Kurt Wallace, Non-Voting Representative  
Mr. Robert Jilla, ALDOT, Non-Voting Member

**OTHERS PRESENT**

Mr. George Putwain, Khafra Engineering  
Mr. Willie Osborne, TCC  
Mr. Ryan Parker, Freshwater Land Trust  
Jim Meads, Sain Associates

Mike Smith, AL.com  
 Ms. Julie McMillan, BJCTA  
 Dr. Henry Ikwut Ukwa  
 Mr. Greg Siderly, PPC  
 Ms. Marie Johnson, Sterne Agee  
 Mr. Charles Ball, Regional Planning Commission  
 Dr. Ray Morris, Regional Planning Commission  
 Mr. Scott Tillman, Regional Planning Commission  
 Mr. Mike Kaczorowski, Regional Planning Commission  
 Ms. Lindsey West, Regional Planning Commission  
 Mr. Nichalaus Sims, Regional Planning Commission  
 Ms. Cissy Crowe, Regional Planning Commission

MPO Chairman Tom Henderson called the meeting to order at 1:33 p.m. A quorum was declared. The meeting proceeded with the scheduled agenda.

**INTRODUCTORY ITEMS**

Mr. Tim Westhoven moved and Mr. George Henry seconded to approve the March 12, 2014 meeting minutes. The motion passed on a voice vote.

**TRANSPORTATION IMPROVEMENT PROGRAM**

Mr. Mike Kaczorowski presented requests to modify the FY 2012-2015 TIP.

**ALDOT Request to Add the following projects to TIP**

<u>NHF-0038()</u>	100062019	SR-38 (US-280) MISCELLANEOUS IMPROVEMENTS FROM HOLLYWOOD BLVD TO CR-1514 (DOUG BAKER BLVD) INCLUDING MEDIAN PROTECTION FROM CHEROKEE RD TO OVERTON RD	4/9/2014	CN	8/29/2014	2014	\$2,000,000	Exempt	NHS / Interstate Maintenance / NHS Bridge
<u>CMAQ-NR14()</u>	100061848	ALABAMA SERVICE & ASSISTANCE PATROL TO PURCHASE AND EQUIP VEHICLES FOR JEFFERSON AND SHELBY COUNTIES, FY 2015-2016	4/9/2014	CN	1/15/2014	2015	\$500,000	Exempt	Congestion Mitigation and Air Quality
<u>ACOA61387ATRP(004)</u>	100061387	RESURFACE CR-244 (MOUNTAIN VIEW ROAD) FROM SR-7 (US-11) TO CR-12	4/9/2014	CN	6/27/2014	2014	\$1,193,132	Exempt	ATRIPS
<u>ACAA61006ATRP(008)</u>	100061006	RESURFACE CR-123 (TARRANT ROAD) FROM SR-3 (US-31) TO CR-121 (NEW CASTLE ROAD)	4/9/2014	CN	11/7/2014	2015	\$526,355	Exempt	ATRIPS
<u>ACAA61001ATRP(009)</u>	100061001	RESURFACE 1ST AVENUE NORTH FROM CENTER STREET TO 4TH PLACE	4/9/2014	CN	12/5/2014	2015	\$158,818	Exempt	ATRIPS
<u>ACAA60990ATRP(009)</u>	100060990	RESURFACE LAKESHORE PARKWAY FROM INDUSTRIAL DRIVE TO VENICE ROAD	4/9/2014	CN	12/5/2014	2015	\$2,106,606	Exempt	ATRIPS
<u>ACAA61392ATRP(006)</u>	100061392	RESURFACING CR-30 (OLD SPRINGVILLE ROAD) FROM THE ST. CLAIR/JEFFERSON COUNTY LINE TO SR-7 (US-411)	4/9/2014	CN	9/29/2014	2015	\$367,417	Exempt	ATRIPS

<u>ACAA6</u> <u>1394AT</u> <u>RP(011</u> )	100061 394	RESURFACING CR-167 KERR ROAD FROM KELLY CREEK ROAD TO SR-25 (US-411)	4/9/2014	CN	2/27/2015	2015	\$454,519	Exempt	ATRIPS
<u>ACAA5</u> <u>9507AT</u> <u>RP(001</u> )	100059 507	RESURFACE AND PERMANENT STRIPE CR-10 FROM THE BIBB COUNTY LINE TO CR-22 IN PEA RIDGE	4/9/2014	CN	4/25/2014	2014	\$1,074,214	Exempt	ATRIPS
<u>ACAA5</u> <u>9500AT</u> <u>RP(002</u> )	100059 500	BRIDGE REPLACEMENT ON CR-55 OVER MUDDY PRONG CREEK BIN# 13783	4/9/2014	CN	6/27/2014	2014	\$568,198	Exempt	ATRIPS
<u>ACAA6</u> <u>1007AT</u> <u>RP(010</u> )	100061 007	RESURFACE CR-121 (NEW CASTLE ROAD) FROM CR-123 (PINE HILL ROAD) TO PARADISE VALLEY ROAD	4/9/2014	CN	1/30/2015	2015	\$906,660	Exempt	ATRIPS
<u>ACAA6</u> <u>1018AT</u> <u>RP(008</u> )	100061 018	ADD TURN LANES AND TRAFFIC SIGNALS AT INTERSECTION OF SR-25 AND 10TH STREET	4/19/2014	CN	11/7/2014	2015	\$846,708	Exempt	ATRIPS
<u>ACAA6</u> <u>1003AT</u> <u>RP(015</u> )	100061 003	RESURFACE CR-30 FROM SOUTHERN CITY LIMITS OF CLAY TO JEFFERSON COUNTY LINE	4/9/2014	CN	11/6/2015	2016	\$920,000	Exempt	ATRIPS
<u>ACAA6</u> <u>1019AT</u> <u>RP(012</u> )	100061 019	RESURFACE OLD HIGHWAY 25 FROM SR-25 TO CR-47	4/9/2014	CN	5/29/2015	2015	\$272,000	Exempt	ATRIPS
<u>ACAA6</u> <u>1022AT</u> <u>RP(011</u> )	100061 022	RESURFACE CR-17 FROM CR-58 TO CR-52	4/9/2014	CN	2/27/2015	2015	\$438,500	Exempt	ATRIPS

**These projects are exempt from regional emission analysis under 40 CFR 93.126. Table 2.**

**ALDOT Request to Add the following projects to TIP**

<u>ACAA6</u> <u>1023AT</u> <u>RP(012</u> )	1000610 23	RESURFACE CR-99 FROM CR-47 TO SR-145	4/9/2014	CN	5/29/2015	2015	\$340,700	Exempt	ATRIPS
<u>ACAA6</u> <u>1025AT</u> <u>RP(012</u> )	1000610 25	RESURFACE CR-28 FROM COLUMBIANA CITY LIMITS TO SR-145	4/9/2014	CN	5/29/2015	2015	\$680,520	Exempt	ATRIPS
<u>ACAA6</u> <u>1026AT</u> <u>RP(012</u> )	1000610 26	RESURFACE CR-30 FROM COLUMBIANA TO CR-9	4/9/2014	CN	5/29/2015	2015	\$766,100	Exempt	ATRIPS
<u>ACAA6</u> <u>0989AT</u> <u>RP(009</u> )	1000609 89	RESURFACE FIVE MILE ROAD FROM ORCHID ROAD TO BIRMINGHAM CITY LIMITS	4/9/2014	CN	12/5/2014	2015	\$137,830	Exempt	ATRIPS
<u>ACAA6</u> <u>0987AT</u> <u>RP(010</u> )	1000609 87	RESURFACE 4TH AVENUE SOUTH WEST FROM MCADORY SCHOOL ROAD TO 18TH STREET NORTH DARTMOUTH AVENUE/MCASHAN DRIVE	4/9/2014	CN	1/30/2015	2015	\$2,270,869	Exempt	ATRIPS
<u>ACAA6</u> <u>1009AT</u> <u>RP(009</u> )	1000610 09	RESURFACE VALLEY AVENUE FROM PALISADES BOULEVARD TO JUST EAST OF 18TH STREET AND 18TH STREET FROM VALLEY AVENUE TO OXMOOR ROAD	4/9/2014	CN	12/5/2014	2015	\$1,856,756	Exempt	ATRIPS
<u>ACAA6</u> <u>1010AT</u> <u>RP(012</u> )	1000610 10	RESURFACE STADIUM TRACE PARKWAY AND BROCKS GAP PARKWAY INCLUDING TURN LANE IMPROVEMENTS AT INTERSECTION OF LEARNING LANE FROM CR-2 TO SR-150	4/9/2014	CN	12/5/2014	2015	\$1,802,614	Exempt	ATRIPS
to be determi	tbd	Section 5307 BJCTA Preventive Maintenance for FY 2013-14	4/9/2014	TR	6/1/2014	2014	\$8,506,709	Exempt	Transit

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to be determined	tbd	Section 5307 BJCTA Transit Enhancements for FY 2014-15	4/9/2014	TR	6/1/2014	2014	\$86,803	Exempt	Transit
to be determined	tbd	Section 5307 BJCTA Security Enhancements for FY 2014-15	4/9/2014	TR	6/1/2014	2014	\$86,803	Exempt	Transit
to be determined	tbd	Section 5310 Birmingham UZA Enhanced Mobility	4/9/2014	TR	6/1/2014	2014	\$833,509	Exempt	Transit
to be determined	tbd	Section 5339 BJCTA Bus & Bus Facility Capital Formula	4/9/2014	TR	6/1/2014	2014	\$919,086	Exempt	Transit

These projects are exempt from regional emission analysis under 40 CFR 93.126. Table 2.

The Transportation Citizens Committee (TCC) and the Transportation Technical Committee (TTC) agreed to move those not highlighted in yellow forward.

Mr. Byram moved and Councilor Jones seconded to approve these selected TIP amendments. Motion passed unanimously on a voice vote.

Those highlighted in yellow were received from the BJCTA just days prior to this meeting and therefore were not presented to the Transportation Citizens Committee or the Transportation Technical Committee. Due to the urgency of adopting these amendments to avoid losing this funding both Committee Chairs and Vice-Chairs agreed to bring this before the Policy Committee. Mr. Willie Osborne, TCC Vice-Chair, requested the BJCTA attend the next TCC meeting and explain these amendments.

Mr. Hawkins moved and Mr. Bittas seconded to approve the BJCTA TIP amendments as presented. Motion passed unanimously on a voice vote.

**PUBLIC INVOLVEMENT DOCUMENTATION REPORT**

Ms. Cissy Crowe, RPCGB, presented the Documentation Report for the Public Involvement meeting held December 18, 2013 for the Public Participation Plan. She reported that all procedures outlined in the current Participation Plan were followed. The following highlights were presented:

- 26 people were in attendance ranging from elected officials to local government employees to citizens
- Participation techniques were previewed and demonstrated with those in attendance at the meeting
- The surveys returned at the meetings indicated that the liked the meeting very much and found it very informative.
- There were two distinct questions/comments returned. The first was from BJCTA requesting their Program of Projects public involvement be included in the MPO Plan. It was agreed that this request would be honored and a paragraph would be included in the Plan in regard to the Transportation Improvement Program. The other comment was complimenting the staff on their efforts for outreach.

A resolution was presented, formally adopting the Public Participation Plan with the inclusion of the BJCTA request for their Program of Projects public involvement as stated in the Public Involvement Documentation Report.

Mr. Osborne reported that the TCC recommended moving forward and Mr. Dawkins reported that the TTC recommended moving forward. Mr. Henry moved and Mr. Holladay seconded to approve the Public Involvement Documentation Report and approve the resolution as presented. Motion passed unanimously on a voice vote.

### **5310 DESIGNATED RECIPIENTS**

Ms. Laurel Land presented the following resolution for consideration:

**WHEREAS**, the new federal transportation bill, Moving Ahead for Progress in the 21st Century (MAP-21) made modifications to the funding of the FTA Section 5310 program intended to enhance mobility for seniors and persons with disabilities; and

**WHEREAS**, under MAP-21 the MPO must either assume the role of Designated Recipient for Section 5310 funds or direct the process for authorizing distribution of the funds to another entity; and

**WHEREAS**, the Designated Recipient will be responsible for project selection and award of funds; and

**WHEREAS**, the Designated Recipient will also be responsible for ensuring that projects are compliant with FTA requirements, including submission of the Program of Projects, project oversight, distribution of funds, and program management through TEAM; and

**WHEREAS**, the designation must demonstrate joint concurrence by the Governor, publicly owned operators of mass transportation services, and responsible local officials acting through the Metropolitan Planning Organization (MPO);

**WHEREAS**, the BJCTA is currently the Designated Recipient for the Section 5310 funds; and

**WHEREAS**, the BJCTA has indicated its willingness to continue in the role of Designated Recipient;

**NOW, THEREFORE, BE IT RESOLVED** that the Birmingham Metropolitan Planning Organization hereby recommends that the Birmingham Jefferson County Transit Authority be named the Designated Recipient of the Section 5310 fund for the Birmingham urbanized area.

The same process that worked well for the JARC and New Freedom funds will be used for the 5310 funds. A request for projects (RFP), that is open to anyone in the urbanized area, will be announced. A diverse review committee meets and reviews all RFPs according to specific criteria and a determination is made concerning which RFPs will be funded. These funds are more flexible than JARC and New Freedom.

Mr. Osborne reported that the TCC recommended moving forward and Mr. Dawkins reported the TTC recommended moving forward. Mr. Bittas moved and Mr. Hawkins seconded to adopt the resolution as presented. Motion passed on a voice vote.

## **HIGHWAY FUNCTIONAL CLASSIFICATION MAP**

Mr. Kaczorowski presented the Highway Functional Classification Map. The classification of roadways on this map determines which roads are eligible for federal funding and is updated every 2 years. It is based on the 2010 U.S. Census information and included the urban boundary and the Metropolitan Planning Area (MPA) boundary. The MPA was expanded last year to include portions of St. Clair and Blount counties based on census data.

Mr. Osborne reported that the TCC recommended moving forward and Mr. Dawkins reported that the TTC recommended moving forward. Mr. Henry moved and Ms. August seconded to adopt the resolution and map. Motion passed on a voice vote.

## **SAFE ROUTES TO SCHOOL**

Mr. Nick Sims, Safe Routes to School Central Alabama, presented an overview of the program. Topics covered include:

- What is Safe Routes to School?
- Why is SRTS Important?
- Supporting SRTS in the Community
- Safe Routes to School Federal Funding
- Walkability Assessments
- Non-Infrastructure Progress

## **OTHER**

Mayor Henderson reviewed upcoming meeting schedule. Mr. Mike Kaczorowski reminded everyone about the Transportation Alternative Program request for projects. The application is available online.

With no other business, the meeting adjourned at 2:17 p.m.

## **APPROVED:**

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Honorable William Parker  
MPO Policy Committee Secretary

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Date