



December 9, 2015

**MEMORANDUM**

**TO:** Birmingham Metropolitan Planning Organization (MPO) Policy Committee

**FROM:** Honorable William Parker, Secretary /s/

**SUBJECT: Meeting Minutes  
December 9, 2015**

A regularly scheduled meeting of the Birmingham Metropolitan Planning Organization Policy Committee was held on Wednesday, December 9, 2015, 1:30 p.m., in the RPCGB, Juster Conference Room (Suite 310), Two Twentieth Street North, Birmingham, AL 35203.

**MEMBERS PRESENT**

Mr. Tim Westhoven, MPO Vice-Chairman, District 4, City of Hoover, Jefferson County  
Honorable Valerie Abbott, District 1, City of Birmingham  
Honorable Allen Armstrong, Blount County Public Transportation  
Mr. Dan Biles, Unincorporated Jefferson County  
Mr. Randy Cole, District 5, Shelby County  
Mr. Greg Dawkins, District 1, City of Birmingham  
Mr. Fred Hawkins, District 1, City of Birmingham  
Honorable David Jones, District 6, St. Clair County  
Mr. Rod Long, District 5, City of Hoover, Shelby County  
Honorable Roger McCondichie, District 3, Jefferson County Municipalities  
Ms. Christie Pannell Hester, Shelby County  
Ms. Tracy Pate, District 2, Unincorporated Jefferson County  
Honorable Gary Richardson, District 3, Jefferson County Municipalities  
Honorable Loxcil Tuck, District 3, Jefferson County Municipalities

**MEMBERS REPRESENTED BY PROXY**

Honorable Lindsey Allison, District 5, Shelby County  
Represented by Mr. Randy Cole

Honorable William Bell, District 1, City of Birmingham  
Represented by Mr. Kevin Owens

Mr. Andre Bittas, District 1, City of Birmingham  
Represented by Mr. Mike Eddington

December 9, 2015

Honorable Jerry Brasseale, District 3, Jefferson County Municipalities  
Represented by Honorable Roger McCondichie

Honorable Kenneth Coachman, District 3, Jefferson County Municipalities  
Represented by Mr. Alton Woodard

Honorable Marty Handlon, Shelby County – Alabaster  
Represented by Mr. George Henry

Honorable Thomas Henderson, MPO Chairman, District 3, Jefferson County Municipalities  
Represented by Mr. Tim Westhoven

Mr. Scott Holladay, District 5, Shelby County  
Represented by Christie Pannell Hester

Ms. Johnnye Lassiter, BJCTA, Voting Representative  
Represented by Dr. Henry Ikwut-Ukwa

Mr. DeJarvis Leonard, ALDOT East Central Region  
Represented by Mr. Lance Taylor

Mr. Tom Magee, District 1, City of Birmingham  
Represented by Mr. Doug Hale

Honorable Lawrence Oden, District 3, Jefferson County Municipalities  
Represented by Ms. Dana Hazen

Honorable Kim Rafferty, District 1, City of Birmingham  
Represented by Mr. Lou Willie

Mr. Clyde Rice, St. Clair County Public Transportation  
Represented by Honorable David Jones

Honorable Jimmie Stephens, Unincorporated Jefferson County  
Represented by Chris Willis

Honorable Gary Waters, District 5, Shelby County  
Represented by Mr. Jesse Jowers

Honorable Alberto Zaragoza, District 3, Jefferson County Municipalities  
Represented by Mr. Conrad Watson

Mr. Mark Bartlett, FHWA, Non-Voting Member  
Represented by Ms. Nicole Spivey

**MEMBERS NOT PRESENT**

Honorable Tommy Alexander, District 3, Jefferson County Municipalities

Honorable Delor Baumann, District 3, Jefferson County Municipalities

Mr. Cletus Beard, District 6, St. Clair County

Ms. Lisa Cooper, City of Birmingham

Honorable Mark Hall, District 5, Shelby County

Mr. Harvey Henley, District, 2, Unincorporated Jefferson County

Honorable Joe Knight, District 2, Jefferson County

Honorable Gene Melton, District 3, Jefferson County Municipalities

Honorable William Parker, MPO Secretary, District 1, City of Birmingham

Honorable Steve Parsons, District 3, Jefferson County Municipalities

Mr. Allen Pate, District 4, City of Hoover, Jefferson County

Honorable Gary Stricklin, Blount County Public Transportation

Honorable Slade Blackwell, Non-Voting Representative

Honorable Kurt Wallace, Non-Voting Representative

Mr. Robert Jilla, ALDOT, Non-Voting Member

**OTHERS PRESENT**

Mr. Willie Osborne, TCC  
 Mr. Doug Seagle, GMC  
 Mr. Kevin Neighbors, GMC  
 Mr. Keith Strickland, GMC  
 Mr. Preston Huddleston, Sain  
 Mr. Scott Tillman, Regional Planning Commission  
 Mr. Mike Kaczorowski, Regional Planning Commission  
 Ms. Cissy Edwards Crowe, Regional Planning Commission

MPO Vice-Chairman Tim Westhoven called the meeting to order at 1:30 p.m. A quorum was declared. Ms. Crowe read a letter from MPO Policy Chairman Tom Henderson which states the following:

*I am sorry I could not deliver this message in person, but due to other obligations I have to be out of town today. It has been an honor to serve as the Chairman of the Birmingham MPO for the past four (4) years. The MPO has made great strides toward meeting the Transportation needs of this Region. The guidance and planning of the Regional Planning Commission of Greater Birmingham has made this job a pleasure. Scott Tillman, Mike Kaczorowski and Cissy Edwards have been great. The Transportation Technical Committee under the Leadership of Greg Dawkins, Chairman, and the Transportation Citizen's Committee, under the leadership Jackie Dye, Chair and certainly the Transportation Advisory Committee led by Tim Westhoven all have done a tremendous job.*

*Congratulations to Mr. Tim Westhoven. I know you will be a tremendous leader of the MPO. We are in good hands.*

The meeting proceeded with the scheduled agenda.

**INTRODUCTORY ITEMS**

Councilor Abbott moved and Mr. Henry seconded to approve the September 9, 2015 meeting minutes. The motion passed on a voice vote.

**TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mr. Kaczorowski presented the following TIP amendments.

**ALDOT Request to Add the following projects to TIP**

RHCH-RR16(910)	100064660	RAILROAD CROSSING IMPROVEMENT REF#1303 (XV-R) ON NORTH CR-41 AT NORFOLK SOUTHERN DOT NO. 728-319V	12/9/2015	CN	12/10/2015	2016	\$250,000	Exempt	Safety
RHCH-RR15(911)	100064731	RAIL ROAD CROSSING IMPROVEMENT REF#1304(XV-R) ON HAPPY TOP ROAD AT NORFOLK SOUTHERN DOT#352-239J	12/9/2015	CN	12/10/2015	2016	\$250,000	Exempt	Safety
RHCH-RR15()	100064749	RAILROAD CROSSING IMPROVEMENTS REF # 1305(XV-R) ON 22ND STREET AT CSX AT DOT # 352619R	12/9/2015	CN	12/15/2015	2016	\$250,000	Exempt	Safety
TAPAA-TA15(903)	100064505	18TH STREET REVITALIZATION FROM 28TH AVENUE SOUTH TO A POINT APPROXIMATELY 1000' NORTH OF ROSEDALE DRIVE IN THE CITY OF HOMEWOOD	12/9/2015	CN	12/15/2017	2018	\$500,000	Exempt	Transportation Alternative Program – Any Area

TAPAA-TA15(909)	100064513	DOWNTOWN SIDEWALK IMPROVEMENT ALONG SR-25 (US-231) IN DOWNTOWN VINCENT.	12/9/2015	CN	12/15/2017	2018	\$500,000	Exempt	Transportation Alternative Program – Any Area
NH-0378(500)	100062330	PAVEMENT REHAB. FINLEY BOULEVARD (SR-378) FROM SR-5 (US-78) TO SR-3 (US-31).	12/9/2015	FM	12/10/2015	2016	\$2,938,998	Exempt	National Highway System
STPAA-0005()	100063570	RESURFACE SR-5 (US-78) ARKADELPHIA ROAD FROM SR-7 (US-11) TO I-59.	12/9/2015	FM	1/29/2016	2016	\$2,090,914	Exempt	Surface Transportation Program – Any Area
STPAA-0145()	100063569	PLANING, RESURFACING AND PERMANENT TRAFFIC STRIPE FROM THE CHILTON/ SHELBY COUNTY LINE TO THE END OF SR-145	12/9/2015	FM	1/29/2016	2016	\$1,586,739	Exempt	Surface Transportation Program – Any Area
ACAA65001 ATRP(016)	100065001	RESURFACE (PARTIAL RECONSTRUCTION) MCASHAN DRIVE FROM BESSEMER CITY LIMITS TO ROCK MOUNTAIN LAKE ROAD	12/9/2015	CN	2/26/2016	2016	\$945,770	Exempt	ATRIPS

These projects are exempt from regional emission analysis under 40 CFR 93.126. Table 2.

**City of Birmingham Request to Add the following projects to TIP**

to be determined	tbd	CITY OF BIRMINGHAM – PAVEMENT MANAGEMENT STUDY	12/9/2015	SP	12/10/2015	2015	\$500,000	Exempt	Surface Transportation Program – Birmingham Attributable
------------------	-----	--	-----------	----	------------	------	-----------	--------	--

This project is exempt from regional emission analysis under 40 CFR 93.126. Table 2.

**City of Pelham Request to Add the following projects to TIP**

CMAQ-5916()	100065161	TRAIL DESIGN AND CONSTRUCTION PELHAM GREENWAY ALONG BISHOP CREEK FROM PELHAM CITY PARK TO OAK MOUNTAIN PARK ROAD.	12/9/2015	PE	12/10/2015	2016	\$400,000	Exempt	Congestion Mitigation Air Quality
CMAQ-5916()	100065162	TRAIL DESIGN AND CONSTRUCTION PELHAM GREENWAY ALONG BISHOP CREEK FROM PELHAM CITY PARK TO OAK MOUNTAIN PARK ROAD.	12/9/2015	RW	1/1/2017	2017	\$100,000	Exempt	Congestion Mitigation Air Quality
CMAQ-5916()	100065163	TRAIL DESIGN AND CONSTRUCTION PELHAM GREENWAY ALONG BISHOP CREEK FROM PELHAM CITY PARK TO OAK MOUNTAIN PARK ROAD.	12/9/2015	UT	7/1/2017	2017	\$100,000	Exempt	Congestion Mitigation Air Quality
CMAQ-5916()	100065164	TRAIL DESIGN AND CONSTRUCTION PELHAM GREENWAY ALONG BISHOP CREEK FROM PELHAM CITY PARK TO OAK MOUNTAIN PARK ROAD.	12/9/2015	CN	9/29/2017	2017	\$1,900,000	Exempt	Congestion Mitigation Air Quality

This project is exempt from regional emission analysis under 40 CFR 93.126. Table 2.

**City of Homewood Request to Add the following projects to TIP**

CMAQ-TA15(903)	100065218	18TH STREET REVITALIZATION FROM 28TH AVENUE SOUTH TO A POINT APPROXIMATELY 1000' NORTH OF ROSEDALE DRIVE IN THE CITY OF HOMEWOOD	12/9/2015	PE	1/30/2016	2016	\$300,000	Exempt	Congestion Mitigation Air Quality
CMAQ-TA15(903)	100065219	18TH STREET REVITALIZATION FROM 28TH AVENUE SOUTH TO A POINT APPROXIMATELY 1000' NORTH OF ROSEDALE DRIVE IN THE CITY OF HOMEWOOD	12/9/2015	RW	6/30/2017	2017	\$100,000	Exempt	Congestion Mitigation Air Quality
CMAQ-TA15(903)	100065220	18TH STREET REVITALIZATION FROM 28TH AVENUE SOUTH TO A POINT APPROXIMATELY 1000' NORTH OF ROSEDALE DRIVE IN THE CITY OF HOMEWOOD	12/9/2015	UT	3/1/2018	2018	\$100,000	Exempt	Congestion Mitigation Air Quality

TAPAA-CMAQ-TA15(903)	100064505	18TH STREET REVITALIZATION FROM 28TH AVENUE SOUTH TO A POINT APPROXIMATELY 1000' NORTH OF ROSEDALE DRIVE IN THE CITY OF HOMEWOOD	12/9/2015	CN	5/1/2018	2018	\$1,000,000	Exempt	Congestion Mitigation Air Quality
----------------------	-----------	--	-----------	----	----------	------	-------------	--------	-----------------------------------

This project is exempt from regional emission analysis under 40 CFR 93.126. Table 2.

The Committee discussed the projects. Mr. Osborne, Vice-Chair TCC, stated they approved moving this forward. Mr. Greg Dawkins, Chair TTC, stated they approved moving this forward. Mr. Henry moved and Councilor Abbott seconded to adopt the TIP amendments as presented. Motion passed on a voice vote.

**UNIFIED PLANNING WORK PROGRAM (UPWP) MODIFICATION**

Mr. Scott Tillman presented modifications to the UPWP. Task 1.3 Capital and Operating Purchases to add Scale Computing HC3 with Total Financial Responsibility equaling \$44,800 PL and \$11,200 Local Match and Task 8.0 ADA Compliance with the Total Financial Responsibility equaling \$150,200 PL and \$33,978 Local Match. The PL rollover from FY2015 increased from \$325,000 to \$520,000 allowing these increases in the budget. Mr. Osborne, Vice-Chair TCC, stated they approved moving this forward. Mr. Greg Dawkins, Chair TTC, stated they approved moving this forward. Councilor Abbott moved and Mr. Long seconded approval of the resolution for the UPWP modifications.

**NOMINATING COMMITTEE REPORT**

Mr. Westhoven, Nominating Committee Chairman, reported that the Committee recommends Mr. Tim Westhoven for Chairman, Councilor William Parker for Vice-Chairman and Mr. Randy Cole for Secretary for a two year term beginning in 2016. Commissioner Allen moved and Ms. Pannell-Hester seconded to approve the Committee recommendations. Motion passed unanimously on a voice vote.

**RIDESHARE UPDATE**

Ms. West reviewed how the program operates. An additional membership category was established for conference attendees at a rate of \$20 for a 7 day membership. Additional sponsorships are being pursued for helmets to be purchased in various locations at a reduced cost.

The following statistics were presented for the first month of operation. These numbers exceeded all predictions.

- Total distance 11,544 miles
- Total trips 13,345 rides
- Total System Members 2,182
  - Annual Members 337
  - Casual Members 1,845
- Top Station Usage
  - 1<sup>st</sup> Railroad Park / Regions Field
  - 2<sup>nd</sup> Pepper Place
  - 3<sup>rd</sup> 18th St S & 1st Ave S

At this time, about half the kiosks and bikes are installed. The program should be fully operational by spring 2016.

**OTHER**

Vice-Chairman Tim Westhoven reviewed the upcoming meetings. Other Committee meetings in December are cancelled and the Policy Committee meeting in January is cancelled.

With no other business, the meeting adjourned at 2:14 p.m.

**APPROVED:**

---

Honorable William Parker  
MPO Policy Committee Secretary

---

Date