

Regional Planning Commission of Greater Birmingham
Board Meeting Minutes
The Center for Regional Planning and Design
January 16, 2008

MEMBERS PRESENT

Honorable Valerie Abbott, City of Birmingham
Mr. Reginald Holloway, Shelby County
Honorable Charles McCallum, City of Vestavia Hills
Mr. Tim Westhoven, City of Hoover
Mr. Ray Hamilton, Shelby County
Honorable Robbie Hayes, Shelby County
Mr. Waymon Pitts, City of Cleveland
Mr. Chester Jolly, City of Warrior

MEMBERS REPRESENTED BY ALTERNATE

Honorable Bruce Hamrick, Walker County Commission
 Represented by Mr. Fred Porter
Mr. Randall Gammon, City of Cordova
 Represented by Mr. Fred Porter
Honorable Larry Langford, City of Birmingham
 Represented by Mr. Kevin Owens
Honorable Jim Carns, Jefferson County
 Represented by Ms. Sharon Evans
Honorable David Standridge, Blount County
 Represented by Mr. Waymon Pitts
Honorable Theoangelo Perkins, Town of Harpersville
 Represented by Mr. Reginald Holloway

MEMBERS ABSENT

Honorable Stan Batemon, St. Clair County
Honorable Delor Baumann, City of Hueytown
Honorable Ricky Buckner, City of Springville
Honorable Bettye Fine Collins, Jefferson County
Honorable William Bell, City of Birmingham
Honorable Bobby Humphries, Jefferson County
Mr. Richard Dickerson, City of Birmingham
Honorable Billy Joe Driver, City of Clanton
Honorable Joe Headley, Chilton County Commission
Honorable Edward May, City of Bessemer
Honorable Eddie Reed, City of Jemison
Honorable James Whitfield, City of Leeds

OTHERS PRESENT

Mr. Al Folcher, City of Vestavia Hills
Mr. Joel Gilbert, Balch & Bingham
Mr. Chris Barrineau, Jefferson County

Mr. Charles Ball, Regional Planning Commission
Mr. Brian O'Dell, Regional Planning Commission
Mr. Ray Morris, Regional Planning Commission
Mr. William R. Foisy, Regional Planning Commission
Ms. Cynthia Barton, Regional Planning Commission
Ms. Cissy Edwards Crowe, Regional Planning Commission

CALL TO ORDER AND ROLL CALL

Honorable Valerie Abbott called the meeting to order at 10:40 a.m. Roll call was taken and a quorum was declared by the Chairman. The following business was conducted.

MINUTES

The minutes of the November 14, 2007 board meeting stood as read.

FINANCE COMMITTEE

Mr. Holloway

Mr. O'Dell presented the financial information for the period through November 30, 2007.

Statement of Net Assets

1. The current ratio (current assets/current liabilities) for the period is 5.81 compared to November 2006 which was 2.44.
2. The quick ratio (current assets-unbilled receivables/current liabilities) is 5.71 compared to November 2006 which was 2.16.

This comparison demonstrates that financial conditions have greatly improved over last year. Total Current Assets are \$862,472 (C), Unbilled receivables are \$14,433 (D), Total Current Liabilities are \$148,531 (E). The reporting now compares current month (November 30) for 2007 with the same month (November 30) for 2006 and indicates a Net Change. Long-term liabilities have been reduced by \$98,141.

The overall financial health looks good.

Budget Summary

1. Actual Year-To-Date total expenditures were under budget by \$917,143(G).
2. Salary, fringe and indirect was under budget in total by \$33,205 (H).
3. Direct costs are under budget by \$25,742 (I).
4. The contracts are under budget \$858,195 (J).

The report, however, reflects only 2/12 of the budget and most programs have an ebb and flow over the course of the year. Based on this it is hard to draw conclusions from two months and there is a need to look for a trend after three months of reporting.

Dues

Dues collected to date are \$353,074. The City of Birmingham remitted one-half of their dues yesterday which is not reflected in the report. They will remit the remaining half in March. A second notice was mailed last week to remind member governments that their annual dues are past due.

Mr. Folcher asked about the status of ALDOT reimbursement to Jefferson County under the Air Quality program. Invoices 1 through 10 have not yet been paid though they have been submitted to Montgomery by the ALDOT division office. Invoices 11 and 12 are being couriered to Montgomery from Third Division today and should be paid in 30-45 days.

PROGRAM / BUDGET COMMITTEE

Mr. Pitts stated that this Committee met jointly with the Finance Committee and he is very impressed with participation. He introduced the budget modifications that everyone received in advance which are as follows:

- **ARC/State TA (technical assistance)**
 An additional \$40,000 of revenue has been budgeted to reflect an increased yearly allocation from the Alabama Department of Economic and Community Affairs (ADECA) The total is now \$240,000 to reflect the RPC match contribution towards the Community Planning Assistance Applications. No RPC dues are required.

- **Local Assistance/Enterprise Funds**
 Community Planning Assistance Grant applications in the amount of \$211,500 are recommended to be included under the local assistance/enterprise funds section. With existing local assistance commitments of \$50,000, the budget total for this category is \$261,500. \$54,000 of these funds will be used for third party assistance. An attached table depicts the Community Planning Assistance Applications to be included in the budget. Other than the projects listed below, there are four additional projects that are under negotiation that could be presented for inclusion in the budget at a later date. There are two municipalities who have not paid dues, City of Moody, City of Fairfield, and the Town of Brookside. They will be required to make payment prior to executing a contract. It is anticipated that the funded projects will be underway by next month.

Applicant	County	Project	Funding		
			RPC	Applicant	Total
Blount County	Blount	Retail Market Opportunity Analysis Research Project	\$6,000	\$6,000	\$12,000
Blount County	Blount	Rural Road Improvement Plan	\$25,000	\$25,000	\$50,000
Brookside	Jefferson	Comprehensive Plan update	\$5,000	\$5,000	\$10,000

Applicant	County	Project	Funding		
			RPC	Applicant	Total
Clay	Jefferson	Retail Market Opportunity Analysis	\$6,000	\$ 6,000	\$12,000
Fairfield	Jefferson	Historic Preservation Analysis	\$20,000	\$20,000	\$40,000
Graysville	Jefferson	Zoning Ordinance	\$10,000	\$10,000	\$20,000
Harpersville	Shelby	Historical Preservation Study	\$10,000	\$10,000	\$20,000
Hueytown	Jefferson	Area Revitalization & TIF District	\$20,000	\$20,000	\$40,000
Jasper	Walker	Transportation-related Analysis for Townley Interchange of Corridor X	\$20,000	\$20,000	\$40,000
Leeds	Jefferson	Corridor Management Plan	\$10,000	\$10,000	\$20,000
Locust Fork	Blount	Comprehensive Plan update	\$10,000	\$10,000	\$20,000
Oneonta	Blount	Industrial Boulevard Extension Traffic Analysis	\$25,000	\$ 25,000	50,000
Pelham	Shelby	Subdivision Regulations update	\$ 2,500	\$ 2,500	\$5,000
Pinson	Jefferson	Comprehensive Plan, subdivision regulations, zoning ordinance	\$ 15,000	\$ 15,000	\$ 30,000
St Clair County (Ashville & Springville)	St. Clair	Retail Market Opportunity Analysis Research Project	\$,000	\$ 6,000	\$ 12,000
St Clair County (Moody & Pell City)	St. Clair	Retail Market Opportunity Analysis Research Project	\$ 6,000	\$ 6,000	\$12,000
Vestavia Hills	Jefferson	Capital Improvements Plan	\$ 15,000	\$15,000	\$ 30,000

TOTAL **\$211,500** **\$211,500** **\$ 423,000**

- **STP Rideshare**

An additional \$250,000 (\$265,000 total) has been programmed, at 100% match, as a direct expense for park-and-ride lot development under agreement with the ALDOT. This is consistent with the RPC board approval on October 17, 2007 to enter into an agreement with the ALDOT.

- **Livable Cities Sidewalks**

A new revenue source in the amount of \$24,000 federal and \$6,000 local match is included as a third-party expense for the ALDOT to review design drawings for sidewalk projects funded by the Metropolitan Planning Organization. The \$6,000 is to be recouped by the RPC from local governments. This is consistent with the RPC board approval on September 19, 2007 to enter into an agreement with the ALDOT.

- **FTA 5309 – ITP and I-65**
Contract expenses for FTA 5309 ITP and I-65 have been removed from the budget in the amount of \$644,000 and \$1,500,000 respectively since these expenses are now being paid directly by the Transit Authority, upon approval by the RPC.
- **SPR Rural**
RPC dues in the amount of \$11,374 are programmed rather than donated match. This is due to an ALDOT directive.
- **Coordinated Human Service Transportation**
\$58,000 in administrative funds, at 100% federal, has been programmed for coordinated social service transportation. These funds are for the administration of operations grants, in cooperation with the Birmingham-Jefferson County Transit Authority, for the Job Access and Reverse Commute Program and the New Freedom Program.
- **Senior Aide Agency Contracts**
A new revenue/fund source has been added for senior aide agency contracts in the amount of \$59,704. These are specifically for Birmingham Municipal Court and the Birmingham Police Department contracts that the RPC does on a continuing basis.

Based on the recommendation of the Program / Budget Committee to approve these budget amendments, Mr. Pitts moved and Mr. Hamilton seconded that the Board approve the budget amendments, subject to member governments listed under the Community Planning Assistance Grants being current on their dues prior to awarding the grant. Motion passed on a voice vote.

OTHER


Mr. Ball directed everyone to the RPC Annual Meeting brochure and encouraged the Board to attend. The speaker for the luncheon is Dr. Catherine Ross, Director of Georgia Tech's Center for Quality Growth and Regional Development. In addition to the luncheon, breakout sessions will be held the morning of the luncheon.

The calendar for RPC board and committee meetings for 2008 was included in the meeting package.

There being no further business, the meeting adjourned at 11:25 a.m.



Honorable Bettye Fine Collins, Secretary



Date