

Regional Planning Commission of Greater Birmingham  
Board Meeting Minutes  
The Center for Regional Planning and Design  
May 21, 2008

**MEMBERS PRESENT**

Honorable Valerie Abbott, City of Birmingham  
Mr. Randall Gammon, City of Cordova  
Honorable Robbie Hayes, Shelby County  
Mr. Chester Jolly, City of Warrior  
Honorable Charles McCallum, City of Vestavia Hills  
Honorable Theoangelo Perkins, Town of Harpersville  
Mr. Waymon Pitts, City of Cleveland  
Honorable David Standridge, Blount County Commission

**MEMBERS REPRESENTED BY ALTERNATE**

Honorable Delor Baumann, City of Hueytown  
    Represented by Mr. Al Folcher  
Honorable William Bell, City of Birmingham  
    Represented by Mr. Devon Laney  
Mr. Richard Dickerson, City of Birmingham  
    Represented by Honorable Valerie Abbott  
Mr. Ray Hamilton, Shelby County  
    Represented by Mr. Dave Hunke  
Honorable Bruce Hamrick, Walker County Commission  
    Represented by Mr. Randall Gammon  
Mr. Reginald Holloway, Shelby County  
    Represented by Honorable Robbie Hayes  
Honorable Larry Langford, City of Birmingham  
    Represented by Ms. Renee Kemp Rotan  
Honorable Eddie Reed, City of Jemison  
    Represented by Honorable Theoangelo Perkins  
Honorable James Whitfield, City of Leeds  
    Represented by Dr. Carl Marbury

**MEMBERS ABSENT**

Honorable Stan Batemon, St. Clair County  
Honorable Ricky Buckner, City of Springville  
Honorable Bettye Fine Collins, Jefferson County  
Honorable Billy Joe Driver, City of Clanton  
Honorable Joe Headley, Chilton County Commission  
Honorable Bobby Humphries, Jefferson County  
Honorable Jim Carns, Jefferson County  
Mr. Tim Westhoven, City of Hoover  
Honorable Michael Johnson, City of Fairfield

**OTHERS PRESENT**

Mr. Charles Ball, Regional Planning Commission  
Mr. Ray Morris, Regional Planning Commission  
Mr. Scott Tillman, Regional Planning Commission  
Mr. Brian O'Dell, Regional Planning Commission  
Ms. Cynthia Barton, Regional Planning Commission  
Ms. Cissy Edwards Crowe, Regional Planning Commission

**CALL TO ORDER AND ROLL CALL**

Honorable Valerie Abbott called the meeting to order at 10:32 a.m. Roll call was taken and a quorum was declared by the Chairman. The following business was conducted.

**MINUTES**

The minutes of the April 16, 2008 Board meeting stood as read.

**FINANCE COMMITTEE**

Mr. O'Dell presented the financial information for the period through March 31, 2008.

**Statement of Net Assets**

1. The current ratio (current assets/current liabilities) for the period is 3.41 compared to March 2007 which was 2.79.
2. The quick ratio (current assets-unbilled receivables/current liabilities) is 3.17 compared to March 2007 which was 2.03.

Report indicates that more cash is available January 2008 (\$720,190) compared to March 2007 (\$264,857) Total Current Assets are \$988,910 (C), Unbilled receivables are \$71,675 (D), Total Current Liabilities are \$289,779 (E). Long term liabilities due July 2016 down by \$112,354 (H).

The Other Liabilities (\$215,621) reflects billing and collection of local match for the Community Planning Assistance Grant and the Building Communities Program. As costs are incurred for these programs through staff time and third-party contracts, these liabilities will be reduced.

**Budget Summary**

1. Actual Year-To-Date total expenditures were under budget by \$1,869,086 (J).
2. Salary, fringe and indirect was under budget in total by \$53,179 (K).
3. Direct costs are under budget by \$151,917 (L).
4. The contracts are under budget \$1,663,991 (M).

These under budget items represent no major problems at this time.

The ARC/State TA is over budget at this time but based on the annual budget everything looks good at this time.

**Dues**

Dues collected to date are \$571,448. Concern was expressed about the City of Fairfield's delinquency on monthly dues. Mr. Ball stated there are Community Planning Assistance and Building Communities grants pending that will provide more leverage.

**Revolving Loan Fund (RLF)**

The Cash Available is \$283,565 and Receivables from Loans is \$930,850. All loans are performing with the exception of Krupp Oil. Krupp Oil stopped servicing their RLF loan which is in second position. The foreclosure process has been completed.

The RLF should soon receive additional funding of approximately \$1,000,000 from the State's bond sale. The RLF Committee met last week and reviewed new loan terms and interest rates. They approved one loan for \$300,000.

**PROGRAM / BUDGET COMMITTEE**

Mr. Pitts presented the following information Air Quality / Ozone Awareness Program Resolution and Agreement

The purpose for this program is as follows:

1. Achieve and maintain compliance with the national air quality standards in the Birmingham Nonattainment Area of Jefferson and Shelby Counties.
2. Protect and improve public health
3. Minimize the economic impacts on existing businesses and support economic growth consistent with clean air goals.

The strategies to reach the goals consist of the following:

1. Public Outreach and Marketing
2. Employer and Employee Outreach
3. Clean Cities and Alternative Fuels
4. Science and Environmental Education
5. Voluntary Emissions Testing and Vehicle Repair
6. Special Projects
7. Program Administration

The agreement is \$1.4 million at 100% funding, not requiring any matching dollars. This is due to new federal legislation for FY 2008 and 2009 for air quality funding.

The letter attached to the agreement from Mr. Brian Davis, Division Engineer, ALDOT 3<sup>rd</sup> Division, states that his office is committed to processing all invoices that are correct and considered on disputable within a 30 day period and forwarding to their Central

office for payment. This agreement will not go into effect until all the dollars are spent under the current agreement which should end Fall 2008.

Mr. Pitts moved and Commissioner Standridge seconded that the Board approve the agreement and resolution as presented. Motion passed on a voice vote.

### **PERSONNEL COMMITTEE**

Mr. Ball presented the Personnel Committee's recommendation. The positions being recommended are included in the adopted RPC budget as they would replace two positions vacated during the FY 2008 fiscal year.

There were numerous resumes received for Planner / Senior Planner positions from advertisements run locally and nationally. The most qualified candidates were interviewed. Based on interviews, Mr. Ball recommended the following individuals for approval to Personnel Committee:

Lindsay Smith- Senior Planner I, Grade 6, Step 8  
Richard Amore- Senior Planner I, Grade 6, Step 9

Lindsay has been employed since 2003 as a Land Planner with Gresham Smith & Partners (GSP) in Birmingham and in Nashville. Two of her current projects with GSP, the Northern Beltline Intersecting Roadways Plan and the Park & Ride Program have allowed her to develop working relationships with a number of our employees. She also has experience with developing comprehensive plans and neighborhood plans. Lindsay has a BS degree in Urban Studies from Vanderbilt.

Richard has been employed for the past two years as Project Manager / Community Planner for Design Workshop, Inc. in Santa Fe, NM. He has worked as an architect with Goodwin, Mills and Caywood in Montgomery. Richard has Masters Degrees in Community Planning and Landscape Architecture from Auburn. He has a Bachelor degree in Environmental Design from Auburn.

Both positions are included in the adopted RPC budget as they would replace two positions vacated during the FY2008 fiscal year.

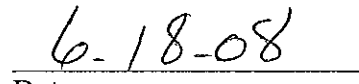
Mr. Hunke raised the question of hiring these two positions at such a high step with only limited experience and whether this would present a problem with current staff. Mr. Ball responded that the current staff had an adjustment with the upgrade of the pay plan and there would not be any problems.

Mr. Folcher moved and Mr. Pitts seconded to approve the recommendation from the Personnel Committee to hire Lindsay Smith and Richard Amore. Motion passed on a voice vote.

**OTHER**

There being no further business, the meeting adjourned at 11:05 a.m.

  
\_\_\_\_\_  
Honorable Bettye Fine Collins, Secretary

  
\_\_\_\_\_  
Date