

Regional Planning Commission of Greater Birmingham
Board Meeting Minutes
The Center for Regional Planning and Design
June 18, 2008

MEMBERS PRESENT

Honorable Valerie Abbott, City of Birmingham
Honorable Bettye Fine Collins, Jefferson County
Mr. Randall Gammon, City of Cordova
Honorable Robbie Hayes, Shelby County
Mr. Reginald Holloway, Shelby County
Mr. Chester Jolly, City of Warrior
Honorable Charles McCallum, City of Vestavia Hills
Mr. Waymon Pitts, City of Cleveland
Mr. Ray Hamilton, Shelby County
Mr. Tim Westhoven, City of Hoover

MEMBERS REPRESENTED BY ALTERNATE

Honorable Delor Baumann, City of Hueytown
 Represented by Honorable Valerie Abbott
Honorable Bruce Hamrick, Walker County Commission
 Represented by Mr. Randall Gammon
Honorable Larry Langford, City of Birmingham
 Represented by Mr. Kevin Owens
Honorable Theoangelo Perkins, Town of Harpersville
 Represented by Mr. Reginald Holloway
Honorable David Standridge, Blount County Commission
 Represented by Mr. Waymon Pitts
Honorable James Whitfield, City of Leeds
 Represented by Dr. Carl Marbury

MEMBERS ABSENT

Honorable Stan Batemon, St. Clair County
Honorable Ricky Buckner, City of Springville
Honorable Billy Joe Driver, City of Clanton
Honorable Joe Headley, Chilton County Commission
Honorable Bobby Humphryes, Jefferson County
Honorable Jim Carns, Jefferson County
Honorable Michael Johnson, City of Fairfield
Honorable Eddie Reed, City of Jemison
Mr. Richard Dickerson, City of Birmingham

OTHERS PRESENT

Ms. Joselyn Harper, City of Birmingham
Ms. Eunice Johnson Rogers, City of Birmingham
Mr. Devon Laney, City of Birmingham
Mr. Chris Barrineau, Jefferson County

Mr. Charles Ball, Regional Planning Commission
Mr. William R. Foisy, Regional Planning Commission
Mr. Brian O'Dell, Regional Planning Commission
Ms. Cynthia Barton, Regional Planning Commission
Ms. Cissy Edwards Crowe, Regional Planning Commission

CALL TO ORDER AND ROLL CALL

Honorable Valerie Abbott called the meeting to order at 10:38 a.m. Roll call was taken and a quorum was declared by the Chairman. The following business was conducted.

Councilor Abbott brought before the Board her request to recommend two candidates to fulfill the unexpired terms of Councilor William Bell, City of Birmingham and Mr. Richard Dickerson, City of Birmingham. She recommended Devon Laney to fulfill Councilor Bell's unexpired term and Ms. Eunice Johnson Rogers to fulfill Mr. Dickerson's unexpired term. Commissioner Collins moved and Mr. Holloway seconded to accept Councilor Abbott's recommendation. Motion passed on a voice vote.

MINUTES

The minutes of the May 21, 2008 Board meeting stood as presented.

FINANCE COMMITTEE

Mr. Holloway informed that Board that information concerning the Deferred Revenues amount on the Statement of Net Assets was now being provided in a document called the Local Project Cost Analysis Report which documents the projects that make up the bulk of Deferred Revenues. The report is very useful and the Finance Committee will continue to monitor this line item.

Mr. O'Dell presented the financial information for the period ending April 30, 2008.

Statement of Net Assets

1. The current ratio (current assets/current liabilities) for the period is 3.67 compared to April 2007 which was 6.92.
2. The quick ratio (current assets-unbilled receivables/current liabilities) is 3.31 compared to April 2007 which was 4.34.

Report indicates that more cash is available April 2008 (\$599,738) compared to April 2007 (\$241,586) Total Current Assets are \$912,020 (C), Unbilled receivables are \$90,709 (D), Total Current Liabilities are \$248,240 (E). Long term liabilities due July 2016 down \$9,000-\$10,000 each moth.

Overall the report show good liquidity.

Budget Summary

1. Actual Year-To-Date total expenditures were under budget by \$2,632,605 (J).
2. Salary, fringe and indirect was under budget in total by \$604,004 (K).
3. Direct costs are under budget by \$187,080 (L).
4. The contracts are under budget \$1, 841, 521 (M).

These under budget items represent no major problems at this time.

The ARC/State TA is over budget at this time but based on the annual budget everything looks good at this time.

Dues

Dues collected to date are \$571,890. Since the previous report, the Town of North Johns and the Town of Maplesville have paid their dues. Concern was expressed about the City of Fairfield's delinquency on monthly dues. Mr. Ball stated there is a Community Planning Assistance and Building Communities grant pending that will provide more leverage with the dues.

Revolving Loan Fund (RLF)

The Cash Available is \$292,883 and Receivables from Loans is \$927,946. Commissioner Collins raised concerns about Dorsky Properties and the amount remaining on the balance. It was agreed that historical information would be provided on this loan. The Board agreed that the terms of repayment were too long and that shorter terms need to be considered. Mr. O'Dell stated that this was a point well taken and he would bring this to the newly formed RLF Committee's attention. Mr. Holloway agreed that the Finance Committee would scrutinize this report more closely and that the dollars do need to revolve not stagnate with such long term repayment conditions.

The RLF should soon receive additional funding of approximately \$200,000 from the Appalachian Regional Commission (ARC).

PROGRAM / BUDGET COMMITTEE

Mr. Pitts presented the following information but stated that it is for information only and the Board does not need to take action. The Program/ Budget Committee confirmed the Comprehensive Economic Development Strategy (CEDS) Committee and agreed to the project schedule and scope

Project Team

RPC: Ray Morris
Yvonne Murray, Community Planner
Brett Isom, Senior GIS Analyst
RPC Board of Directors

CEDS Strategy Committee

Project Schedule

June

17: Strategy Committee Meeting

- Vision
- Goals & Objectives
- SWOT analysis
- State of the economy of the region

July

22: Strategy Committee Meeting

- Project Review
- Project Prioritization
- Implementation Schedule

30: Website mock-up due

August

1: Document draft deadline

11: Website launch and post document at front desk

19: Strategy Committee Meeting

- Document Review

September

8: Document packages sent to Strategy Committee and Board for pre-meeting review

16: Strategy Committee Meeting for document approval

17: Board Meeting for document approval

30: FINAL DEADLINE FOR SUBMISSION TO EDA

Project Tasks

1. Strategy Committee (SC)

E-mail members about the committee activities and schedule for 2008

2. Local Economic Analysis

- “Background Information” [Yvonne, Brett]
 - Review 2007 data and determine if additional data should be included or if any existing data should be eliminated.
 - Update all data tables and narratives in the CEDS
- “Issues Covered” [Yvonne, Brett, SC]
 - Prepare “State of the Regional Economy”
 - SWOT Analysis
 - Identify sectors & clusters
 - Identify drivers of the economy
 - Identify where the economy is headed
 - Update Partners for Economic Development
 - Update Resources for Economic Development

3. Vision

- Review & update “Vision Statement”
- Review & update “Goals & Objectives”

4. Projects

- Review & update “Projects”
- Prioritize projects
- Develop implementation schedule

5. Evaluation

- Establish an evaluation process
- Identify performance measures to evaluate projects

6. Document Draft

7. CEDS Committee & Public Review

- Strategy Committee approves final document
- Post printed copy at front desk for 30 days
- Post document on RPC website for 30 days

8. CEDS Adoption

- RPC Board adopts CEDS by resolution

9. CEDS Distribution

- Prepare & print final document copies & CDs
- Submit final package to EDA
- Distribute print and CD copies, as desired & requested
- Upload final document to RPC website

#	LAST NAME	FIRST NAME	REPRESENTS	POSITION	SECTOR	RACE	M/F	COUNTY
1	Bolongaro	Daniel	Wachovia	Vice President	Private	Caucasian	M	Region
2	Brown	Victor	Birmingham Regional Chamber of Commerce		Private	Minority	M	Region
3	Dedes	James	Shelby County Economic & Industrial Development Authority	Executive Director	Public	Caucasian	M	Shelby
4	Douglas	Scott	Greater Birmingham Ministries	Director	Nonprofit	Minority	M	Jefferson
5	Graham	Mike	Graham & Company	President	Private	Caucasian	M	Jefferson
6	Huddleston	Preston	Metropolitan Development Board	Director, Comm. Development	Private	Caucasian	M	Region
7	Lassiter	Griffin	City of Birmingham	Corporate & Economic Development Liaison	Public	Caucasian	M	Jefferson
8	Littleton	Joy	Chilton County Industrial Development Board	Coordinator	Public	Caucasian	F	Chilton
9	Roberts	Nigel	City of Fairfield	Director, Economic Development	Public	Minority	M	Jefferson
10	Trammell	Jennifer	Shelby County Chamber of Commerce	President	Private	Caucasian	F	Shelby
11	Westhoven	Tim	City of Hoover	Development Director	Public	Caucasian	M	Jefferson

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12	Gardner	Ed, Jr.	St. Clair County Economic Development Council	Executive Director	Private	Caucasian	M	St Clair
13	Haines	Randy	Compass Bank	President	Private	Caucasian	M	Jefferson
14	Barker	Greg	Alabama Power		Private	Caucasian	M	Region
15	Ward	Dr. Perry	Lawson State Community College		Public	Minority	M	Region
16	Capato	Pascal	Birmingham Regional Chamber of Commerce		Private	Caucasian	M	Region
17	Smith	Don	Blount County Economic Development Council	Assistant Director	Private	Caucasian	M	Blount
18	Robinson	Guin	Jefferson State Community College		Public	Caucasian	M	Region

OTHER

Mr. Ball presented the following information for the Region 4 Workforce Development Council. There is a substantial crunch in available skilled labor. There were six entities dealing with workforce issues and it was not an efficient system. The Governor created the Workforce Development Office and created regions around the state. Recently, a meeting was held for the local region and a strategic plan is in the works. There is a meeting June 20 in Jasper to continue work on the strategic plan. A presentation should be made to the Governor next month.

A recommendation was made that CommuteSmart Rideshare and Clastran make a presentation to the Board.

There being no further business, the meeting adjourned at 11:20 a.m.

Bettye Fine Collins

 Honorable Bettye Fine Collins, Secretary

8-22-08

 Date