

Regional Planning Commission of Greater Birmingham  
Board Meeting Minutes  
The Center for Regional Planning and Design  
September 17, 2008

**MEMBERS PRESENT**

Honorable Valerie Abbott, City of Birmingham  
Mr. Devon Laney, City of Birmingham  
Ms. Eunice Rogers, City of Birmingham  
Mr. Randall Gammon, City of Cordova  
Mr. Chester Jolly, City of Warrior  
Mr. Ray Hamilton, Shelby County  
Mr. Waymon Pitts, Town of Cleveland  
Honorable Theoangelo Perkins, Town of Harpersville

**MEMBERS REPRESENTED BY ALTERNATE**

Honorable Bettye Fine Collins, Jefferson County  
    Represented by Ms. Donna DeLoach  
Honorable Bruce Hamrick, Walker County Commission  
    Represented by Mr. Randall Gammon  
Honorable Larry Langford, City of Birmingham  
    Represented by Mr. Kevin Owens  
Honorable David Standridge, Blount County  
    Represented by Mr. Waymon Pitts  
Honorable Michael Johnson, City of Fairfield  
    Represented by Mr. Nigel Roberts  
Honorable Robbie Hayes, Shelby County  
    Represented by Honorable Theoangelo Perkins  
Mr. Reginald Holloway, Shelby County  
    Represented by Mr. Ray Hamilton

**MEMBERS ABSENT**

Honorable Stan Batemon, St. Clair County  
Honorable Delor Baumann, City of Hueytown  
Honorable Ricky Buckner, City of Springville  
Honorable Billy Joe Driver, City of Clanton  
Honorable Joe Headley, Chilton County Commission  
Honorable Bobby Humphries, Jefferson County  
Honorable Charles McCallum, City of Vestavia Hills  
Honorable Jim Carns, Jefferson County  
Honorable Eddie Reed, City of Jemison  
Honorable James Whitfield, City of Leeds  
Mr. Tim Westhoven, City of Hoover

**OTHERS PRESENT**

Ms. Joselyn Harper, City of Birmingham

**Revolving Loan Fund (RLF)**

The Cash Available is \$313,576 and Receivables from Loans is \$920,982. The numbers are consistent with very little change since the last report. The discovery stage of a lawsuit against Krupp Oil is in process. ThermaSteel Systems, LLC was delinquent July 31 but has since paid July and August. Because of the overall economy, all loans are being monitored closely.

**PROGRAM / BUDGET COMMITTEE**

Mr. Pitts presented the Comprehensive Economic Development Strategy (CEDS) for consideration.

Mr. Morris provided additional information. The CEDS is a necessary requirement of the Economic Development Administration. The EDA requires annual updates with a new submittal every five years. EDA considers this a new submittal. Based on the Program Budget Committee's analysis of the previous CEDS, the CEDS Committee was reappointed and participation greatly improved. The CEDS Committee has agreed to meet quarterly and allow submissions of new projects to be an ongoing process. Under this new document not all projects were listed individually but are referenced by using other program documentation.

Mr. Pitts moved and Mr. Laney seconded to accept the Comprehensive Economic Development Strategy (CEDS) as presented. Motion passed on a voice vote.

**PERSONNEL COMMITTEE**

Ms. Abbott presented the following information for consideration by the Board.

**Modifications to the RPC Personnel Policies and Procedures**

**2.4.1 Telework Policy**

A proposed new policy under Officer Hours is telework. The CommuteSmart Program, coordinated by the RPC, is designed to provide commute options to work besides the single-occupant vehicle, resulting in air emissions reductions. In order for the RPC to set an example as a participating employer, a telework policy has been proposed, developed in cooperation with the CommuteSmart program.

The full telework policy was reviewed. In summary, the purpose of teleworking, the practice of working at home for a limited number of days instead of working in the RPCGB'S office, is a work alternative that RPCGB offers to some employees when it benefits both the RPCGB and the employee. Teleworking is not a formal employee benefit, but a work scheduling practice that helps employees balance demands of their work and personal lives. Teleworking is a privilege, not a universal benefit or employee

Federal Highway Administration requirements for a Continuity of Operations Plan. His programming skills will allow RPC to pursue additional grants.

A special note was made that Mr. O'Dell is not related to RPC staff Mr. Brian O'Dell.

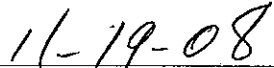
Mr. Hamilton moved and Mr. Pitts seconded to approve the hiring of Mr. O'Dell. Motion passed on a voice vote.

OTHER

Mr. Roberts, on behalf of the City of Fairfield's Mayor and Council, expressed how very thankful they are for the programs that are ongoing in their city provided by the Regional Planning Commission. These programs are taking the city in a new direction and are of great benefit to the citizens of the city.

There being no further business, the meeting adjourned at 11:31 a.m.

  
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Honorable Bettye Fine Collins, Secretary

  
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Date