

Regional Planning Commission of Greater Birmingham
Board Meeting Minutes
August 18, 2010

MEMBERS PRESENT

Honorable Valerie Abbott, City of Birmingham
Honorable Bettye Fine Collins, Jefferson County
Mr. Tom Barnett, City of Birmingham
Honorable Waymon Pitts, Blount County
Mr. Ray Hamilton, Town of Vincent
Mr. Tim Westhoven, City of Hoover
Mr. Reginald Holloway, Shelby County
Honorable Doug Brewer, City of Graysville
Ms. Eunice Rogers, City of Birmingham
Honorable Robbie Hayes, Shelby County
Mr. Devon Laney, City of Birmingham

MEMBERS REPRESENTED BY ALTERNATES

Honorable David Standridge, Blount County Commission
 Represented by Honorable Waymon Pitts
Mr. Chester Jolly, City of Warrior
 Represented by Mr. Devon Laney
Honorable William Bell, City of Birmingham
 Represented by Mr. Kevin Owens
Honorable Tom Henderson, City of Center Point
 Mr. Tom Barnett
Honorable Theoangelo Perkins, Town of Harpersville
 Represented by Honorable Robbie Hayes
Honorable William Hereford, City of Pell City
 Represented by Ms. Judy Tipton

MEMBERS ABSENT

Honorable Delor Baumann, City of Hueytown
Honorable Bruce Hamrick, Walker County Commission
Honorable Stan Batemon, St. Clair County
Honorable Tim Mims, Chilton County Commission
Honorable Bobby Humphryes, Jefferson County
Honorable Jim Carns, Jefferson County
Honorable Wayne Gross, Town of Parrish
Honorable Gary Richardson, City of Midfield
Ms. Vanessa Hendricks, Chilton County

OTHERS PRESENT

Ms. Joselyn Harper, City of Birmingham
Mr. Charles Ball, Regional Planning Commission
Mr. Ray Morris, Regional Planning Commission
Mr. Scott Tillman, Regional Planning Commission
Mr. Brian O'Dell, Regional Planning Commission
Ms. Yvonne Murray, Regional Planning Commission
Mr. Greg Wingo, Regional Planning Commission
Ms. Cissy Edwards Crowe, Regional Planning Commission

CALL TO ORDER AND ROLL CALL

Honorable Valerie Abbott called the meeting to order at 10:38 a.m. A quorum was declared by the Chairman. The following business was conducted.

MINUTES

The minutes were accepted as presented.

FINANCE COMMITTEE

Mr. O'Dell presented the financial information for the period ending June 30, 2010.

Statement of Net Assets

1. The current ratio (current assets/current liabilities) for the period is 6.06 compared to June 2009 which was 3.69.
2. The quick ratio (current assets-unbilled receivables/current liabilities) 4.64 compared to June 2009 which was 1.67.

The current ratios reflect adequate liquidity. The long term liability continues to decrease and the Unreserved Fund Balance continues strong.

Cash and cash equivalents are \$480,263. Total Current Assets are \$1,004,904 (C), Unbilled Receivables are \$235,470 (D), Total Current Liabilities are \$165,872 (E), Accounts Receivables are \$289,171, Accounts Payables are \$2,400, (G). Deferred Revenues are \$91,996 (H), Total Long Term Liabilities are \$738,105 (I)

Budget Summary

Total Expenditures are under budget by \$770,459 (J), Salaries, Fringe and Indirect are under budget \$32,507 (K), Direct Costs are under budget \$214,971 (L) and Contracts are under budget \$522,961 (M). Funds that were not programmed remain available in the reserves to cover all program overages reflected on this summary. Several overages are due to the budget being equally split for 12 months and will balance out at the end of the fiscal year.

Dues

The Board reviewed the Dues Status report for FY2010. A comparison chart was distributed indicating dues as of July 31, 2010. 73 member governments had paid (\$610,260) compared to 66 member governments paying (\$577,080) for the same period last year.

Revolving Loan Fund (RLF)

This RLF funds are maintained in a separate bank account and accounting program. The cash and cash equivalents is \$82,258. The total receivables from loan recipients are \$1,331,193. The net assets held in trust are \$1,413,451. There is very little change from last month.

PROGRAM BUDGET COMMITTEE

Commissioner Pitts presented the following information for consideration.

ALDOT Rideshare Agreement

Mr. Tillman presented an agreement that provides for the Rideshare Program Operations. Under the program the staff will conduct outreach and marketing activities designed to increase the number of employers who encourage use of commuting alternatives and the number of participants in the program. Specific activities include interactive web site for online rideshare applications and matching, employer transportation coordinator training and a template for standardized marketing and promotional materials messaging for presentations to various audiences. The development of the marketing materials will be directed to three audiences to include employers, employees and the commuting public. The variety of collateral materials may include a general brochure, power point presentation, posters, direct mail pieces and promotional items. Public outreach will include advertising on television, radio and other media outlets. The funding available is \$1,200,000 and the agreement begins October 1, 2010 and expires September 30, 2011. This is 100% funding.

Commissioner Pitts moved and Commissioner Hayes seconded to recommend approval for the RPCGB to enter into this agreement. Motion passed on a voice vote.

ALDOT Ozone Awareness Program

Mr. Tillman presented a Supplemental Agreement to an original agreement that was entered into in January 2010. This agreement is to amend the original agreement in order for the RPCGB to submit for reimbursement 100% of the cost of this program. This will eliminate the 20% match called for in the original agreement.

Commissioner Pitts moved and Mr. Westhoven seconded to recommend approval for the RPCGB to enter into this agreement. Motion passed on a voice vote.

RPCGB FY2011 Budget

Mr. Morris presented a copy of the FY2011 budget. The following table reflects total revenue available.

FHWA PL	\$1,344,091
FTA 5309 US 280	\$13,750
FTA 5309 I-65	\$18,750
FTA 5309 US11/Bessemer	\$212,500
SPR Rural	\$62,500
STP Rideshare	\$1,200,000
STP Building Communities	\$722,500
CMAQ Air Quality	\$1,325,000
STP Congestion Management	\$150,000
FTA 5316/5317	\$78,600
FTA5310	\$118,750
EDA	\$106,000
ARC/StateTA	\$215,300
RLF Administration	\$65,000
Total Budget	\$5,632,741

This is a very conservative budget. Of the \$5,632,741 available, \$719,000 is not budgeted and remains available. The budget dollars are not projections but contracted funds. The dues are at level funding for all our member governments and the table below summarizes the distribution of the dues.

Dues Available:	\$631,762
Dues Programmed for Match:	\$300,273
Dues Programmed for Debt Service:	<u>\$180,000</u>
Net Unreserved Fund Balance	\$151,489

Commissioner Pitts moved and Mr. Hamilton seconded to approved the FY2011 budget as presented. Motion passed on a voice vote.

HUD Sustainability Communities Grant

Mr. Ball presented his memo, concerning the HUD Sustainable Communities Grant/Request for Authorization to Participate. He is requesting a recommendation to the RPCGB Board authorizing the RPCGB to serve as lead applicant in this grant-writing process. It will be very similar to the regional growth plan discussed this time last year.

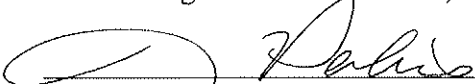
No cash match will be required of the RPCGB. The other major entities participating in this process are Jefferson County, City of Birmingham and the Housing Enterprise of Central Alabama. Once the grant is secured, the RPCGB will work to engage all of the communities in the planning process and position the region to secure additional funding for implementation.

Commissioner Pitts moved and Mayor Brewer seconded to approve the RPCGB serve as the lead applicant for this grant and for the RPCGB Board to act as the Advisory Committee. Motion passed on a voice vote.

OTHER

Meetings for September were announced. Mr. Ball requested suggestions be submitted to him for a keynote speaker for the RPCGB Annual Meeting in January.

There being no further business, the meeting adjourned at 11:05 a.m.

	<u>2-16-11</u>
Honorable Theoangelo Perkins, Secretary	Date

