



# RPCGB

REGIONAL PLANNING COMMISSION  
OF GREATER BIRMINGHAM

## Board Meeting Minutes June 19, 2013

### **MEMBERS PRESENT**

Honorable Valerie Abbott, City of Birmingham  
Mr. Tom Barnett, City of Birmingham  
Mr. Ray Hamilton, Town of Vincent  
Honorable Robbie Hayes, Shelby County  
Honorable Tom Henderson, City of Center Point  
Mr. Reginald Holloway, Shelby County  
Mr. Devon Laney, City of Birmingham  
Ms. Eunice Rogers, City of Birmingham  
Honorable Loxcil Tuck, City of Tarrant  
Mr. Tim Westhoven, City of Hoover

### **MEMBERS REPRESENTED BY ALTERNATES**

Honorable Delor Baumann, City of Hueytown  
Represented by Mr. Jim Byram  
Honorable William Bell, City of Birmingham  
Represented by Mr. Kevin Owens  
Mr. Chester Jolly, City of Warrior  
Represented by Honorable Tom Henderson  
Honorable Theoangelo Perkins, Town of Harpersville  
Represented by Mr. Ray Hamilton

### **MEMBERS ABSENT**

Honorable Chris Green, Blount County  
Honorable Stan Batemon, St. Clair County  
Honorable Jerry Brasseale, City of Pleasant Grove  
Honorable Sandra Little Brown, Jefferson County  
Honorable Joe Funderburg, City of Pell City  
Honorable Chris Green, Blount County  
Honorable Ken Gulley, City of Bessemer  
Honorable Jerry Jones, City of Cleveland  
Honorable Joe Knight, Jefferson County  
Honorable Billy Luster, Walker County Commission  
Honorable Tim Mims, Chilton County Commission  
Honorable Eddie Reed, Town of Jemison

**OTHERS PRESENT**

Mr. Charles Ball, RPCGB  
Dr. Ray Morris, RPCGB  
Mr. Scott Tillman, RPCGB  
Mr. Brian O'Dell, RPCGB  
Ms. Yvonne Murray, RPCGB  
Ms. Cissy Edwards Crowe, RPCGB

**CALL TO ORDER AND ROLL CALL**

Honorable Valerie Abbott called the meeting to order at 10:37 a.m. A quorum was declared by the Chairman. The following business was conducted.

**MINUTES**

The minutes of February 20, 2013 were accepted as printed.

**FINANCE COMMITTEE**

Mr. Brian O'Dell presented the financial reports ending April 30, 2013.

**Statement of Net Assets**

The current (1.89) and quick (1.46) ratios represent consistency from one period to next. The same jobs are being performed using fewer resources. Cash and Cash Equivalents are \$597,664. Total Current Assets are \$1,787,962 (C), Unbilled Receivables are \$408,761 (D), Total Current Liabilities are \$944,237 (E), Accounts Receivable are \$780,527, Accounts Payable are \$725,245 (G). Deferred Revenues are \$112,250 (H)

**Budget Summary**

Total Expenditures are under budget by \$5,296,175 (J), Salaries, Fringe and Indirect are under budget \$114,652 (K), Direct Costs are under budget \$496,347 (L), Contracts are under budget \$1,163,944 (M). This report reflects good management of programs by staff's attentiveness to the budget.

**Dues**

The Committee reviewed the Dues Status report for FY2013 and is year-to-date ending May 31, 2013. A comparison chart was distributed indicating dues collected as of May 31, 2013. 64 member governments have paid \$519,040 during FY 2013 compared to 64 member governments paying \$541,850 for the same period last year (FY2012).

**Revolving Loan Fund (RLF) Report**

This RLF funds are maintained in a separate bank account and accounting program. As of April 30, 2013, the Current Assets are: Checking, \$753,513, Other Assets, \$1,782,840, for a total of \$2,536,354. The Liabilities and Equity are: Other Current Liabilities, \$0.00, Equity, \$2,536,354, for a total of \$2,536,354. There are 3 delinquent loans. A4L and Vaxin are making efforts to catch up. Highland Legal Media has been turned over to the

attorney for collection. This fiscal year, 43 loans were made and 36 are accounts receivable loans. Since its inception, 216 loans have been made totaling \$8 million and \$80 million leveraged.

#### **PROGRAM BUDGET COMMITTEE**

##### **ALDOT Agreement for Ozone Awareness**

This program funds the Alabama Partners for Clean Air (APCA) program which is an affiliation of public, private and nonprofit agencies and organizations working to implement voluntary transportation projects, programs, and strategies that will reduce emissions from mobile sources to improve air quality in Jefferson and Shelby counties. Under MAP-21 the project is financed through CMAQ with 80% federal funds (\$1,350,000) and 20% Commission funds (\$337,500).

##### **ALDOT Agreement for Corridor Feasibility Study**

The program is also referred to as Advanced Planning, Programming and Logical Engineering (APPLE). The objectives are to improve the quality and timelines of the overall project development by determining project feasibility in advance of entering an expensive and extended project development process; assist project sponsors to better articulate project scope; educating local governments about ALDOT project development process; and providing information to the Birmingham MPO to better manage uncertainties in program funding. The program is financed through STPBH-UR13 funding with 80% federal funds (\$200,000) and 20% RPCGB funds (\$50,000).

##### **ALDOT Agreement for Building Communities Program**

This program is to provide grants to local communities within the Birmingham Metropolitan Planning Area (MPA) for projects, strategies and services that support the MAP-21 planning factors, including transportation and land use integration, economic vitality, safety and security, accessibility and mobility, environmental/air quality and system preservation. The program is financed through STPBH-UR13 with 80% federal funds (\$550,000) and 20% Commission funds (\$137,500).

##### **ALDOT Agreement for Rideshare**

This program is to support CommuteSmart. The purpose for CommuteSmart is to reduce mobile emissions by encouraging alternative commutes such as carpool, vanpool, biking, walking and teleworking. Incentives are provided to encourage participation. The program is financed through CMAQ with 100% funding (\$1,318,541).

Mr. Hamilton moved and Ms. Rogers seconded to approve all the agreements as presented. Motion passed on a voice vote.

**Heart of Alabama Rural Planning Organization (HARPO) Planning Work Program**

This program incorporates changes due to MAP-21. The focus of the quarterly outreach meetings is training and providing public involvement for the regional plan.

Mr. Hamilton moved and Mr. Holloway seconded to approve the work program as presented. Motion passed on a voice vote.

**SPECIAL RECOGNITION**

Mr. Ball presented Mr. Ray Hamilton with a resolution recognizing his dedication to the Board and to the Program-Budget Committee and his service to the Commission in working toward its mission of assisting its member governments to become vibrant and healthy places in which to live, work, and play will be missed upon his retirement.

"Whereas, the Board of Directors of the Regional Planning Commission of Greater Birmingham is desirous of recognizing the dedication of Mr. Ray Hamilton to the Board and to the Program-Budget Committee and,  
Whereas, Mr. Hamilton has been a long-serving member of the Board and its associated committees and,

Whereas, when the Commission was in dire financial straits, Mr. Hamilton did not seek to avoid his responsibilities but faced them with a true spirit of public service and assisted the Board with overcoming these and many other obstacles and,

Whereas, when the Commission recovered from these obstacles, Mr. Hamilton continued his service to the Commission and aided the Commission in working toward its mission of assisting its member governments to become vibrant and healthy places in which to live, work, and play and,

Whereas, Mr. Hamilton has committed a large part of his professional life to the successful development of one of the premier counties in the nation as the Director of Development Services for Shelby County, Alabama and

Whereas, his service will be sorely missed by the Board of Directors, The Commission as a whole, and the staff of the Commission now,

Therefore Be it Resolved, that this resolution be adopted and presented to Mr. Hamilton in gratitude for his many efforts at making the Regional Planning Commission of Greater Birmingham a strong, healthy, and fiscally responsible agency and,

Therefore Be it Further Resolved by this resolution that the Board of Directors also recognizes the efforts of Mr. Hamilton, not only as a Board and Committee member, but as a strong supporter of cooperation among local governments in an effort to make our

entire Region economically strong, efficient in action, equitable in deed, and ethically-minded for future generations.

Finally, Be it Further Resolved that this Resolution be properly adopted and presented to Mr. Ray Hamilton with all due fanfare and accord."

Mr. Laney moved and Mr. Barnett seconded to adopt the resolution honoring Mr. Ray Hamilton. Motion passed on a voice vote.

**OTHER**

**Appointment to Board of Directors and Program Budget Committee**

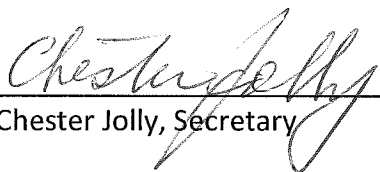
With Mr. Hamilton's retirement in August, he recommends that Mr. Chad Scroggins be appointed in his stead to the Board of Directors and the Program Budget Committee.

Mr. Byram moved and Ms. Rogers seconded to appoint Mr. Scroggins to the Board of Directors and Program Budget Committee. Motion passed on a voice vote.

**Announcements**

- Finance Committee Meeting, July 3, 2013, 9:00 a.m. - Cancelled
- Program/Budget Committee meeting, July 10, 2013, 2012, 9:00 a.m. - Cancelled
- RPCGB Board of Directors' meeting July 17, 2013, 10:30 a.m. - Cancelled

There being no further business, the meeting adjourned at 11:00 a.m.

  
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Mr. Chester Jolly, Secretary

8/21/13  
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Date